THE WHITE HOUSE
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CABINET AFFAIRS STAFFING MEMORANDUM

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DATE:	4/29/83	NUMBER: 073291CA	DUE BY:	5/15/83 ST
SUBJECT:	White House	Conference on Productivity		

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See attached memo.

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Karen Hent AA & Shine

Cracq Fuller that CIA

Would not be responding to This, She
understood completely and will notify
Fuller.

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RETURN TO:

Craig L. Fuller Assistant to the President for Cabinet Affairs 456-2823

□ Becky Norton Dunlop Director, Office of Cabinet Affairs 456-2800



THE WHITE HOUSE

WASHINGTON

April 29, 1983

MEMORANDUM FOR THE HEADS OF DEPARTMENTS AND AGENCIES

FROM:

CRAIG L. FULLER(

SUBJECT:

White House Conference on Productivity

In signing legislation calling for a White House Conference on Productivity, the President expressed his continuing concern for improving productivity in the United States. Each of you is asked to help make the White House Conference on Productivity a success.

The President does not want this to be yet another conference on productivity, and he has placed responsibility for the Conference with his National Productivity Advisory Committee to assure that the Conference complements initiatives already underway.

Plans for the Conference include a final two day meeting in Washington on September 22-23, 1983 and four preparatory conferences beginning in June that will focus on specific issues related to productivity. The White House Press Release and Background Information providing details about the Conference are attached.

Part of the Conference will address government involvement in productivity. To assure that Conference staff are aware of all government productivity programs, you should provide them, by May 15, with a brief summary of what you are doing to help impove productivity in your agency and in the economy generally. In addition, they would appreciate any suggestions or recommendations you might have for assuring the success of the White House Conference.

Attachments